

Please complete the following form in its entirety. Incomplete applications will delay processing.  
Please type or print legibly.

<b>BILLING INFORMATION</b>	<b>SHIPPING INFORMATION (if different than billing)</b>	
Company Name (DBA):	Company Name (DBA):	
Legal Name (if different):	Attn / Title:	
Attn / Title:	Street Address:	
Street Address:	City, State, Zip:	
Mailing Address (if different):	Special Shipping Instructions:	
City, State, Zip:	Third Party Shipping Account Number:	
Main Phone #:	Is shipping address a: Showroom <input type="checkbox"/> Warehouse <input type="checkbox"/> Office <input type="checkbox"/> Home Business <input type="checkbox"/>	
Main Fax #:	Are you a member of a buying group?: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which one	
<b>CORPORATE INFORMATION</b> (Please enclose a copy of your last two years financial statements or tax returns. Information will be kept confidential)		
Type of Ownership: <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership (LP) <input type="checkbox"/> Other:		
Federal ID #:	Resale Tax Certificate # ( <b>Attach Copy</b> ):	
SIC Code # / Type of Business:	Date Established	
Parent Company Name (if applicable):	Website Address:	
President / CEO:	Has the company ever filed bankruptcy?: No Yes If yes- When	
Controller / CFO:	Other Principle & A/P Manager:	
<b>INFORMATION ABOUT YOUR BUSINESS</b>		
<b>What does your company specialize in:</b> Alarm Home Automation Distributor Other: _____	Total company revenue last year?	
Number of Sales Representatives?	Projected Revenue this year?	
Number Of Employees?	Projected Annual ELEXA Revenue:	
What ELEXA products are you most interested in?		
Billing and Shipping Contact Information:	Officers, Partners and Owners Contact Information:	
Accounts Payable Contact: Name: Email:	Name and Title: Email:	
Purchasing / Buyer Contact: Name: Email:	Name and Title: Email:	
Shipping Department Contact Name: Email:	Name and Title: Email:	
We confirm that the information given above is true and correct		
Signature	Date	Print Name



CREDIT CARD ACCEPTANCE FORM

Please complete the following:

(Please Print)

Company Name: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Work Phone #: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CSV Code on back of card: \_\_\_\_\_

Cardholder hereby acknowledges and authorizes charges on the above credit card in exchange for the goods and/or services enumerated with Elexa Consumer Products, Inc. and agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Signature: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Elexa Consumer Products, Inc. , Inc. has the right to charge the credit card on file for all orders placed.

Initials \_\_\_\_\_

\*Please include a copy of the front and back of credit card



# CRT-61 Certificate of Resale

## Step 1: Identify the seller

1 Name Elexa Consumer Products, Inc.

2 Business address 2275 Halfday Rd

Bannockburn IL 60015  
City State Zip

## Step 2: Identify the purchaser

3 Name \_\_\_\_\_

4 Business address \_\_\_\_\_

\_\_\_\_\_  
City State Zip

5 Complete the information below. Check only one box.

- The purchaser is registered as a retailer with the Illinois Department of Revenue. \_\_\_\_\_  
Account ID number
- The purchaser is registered as a reseller with the Illinois Department of Revenue. \_\_\_\_\_  
Resale number
- The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

## Step 3: Describe the property

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Step 4: Complete for blanket certificates

- 7 Complete the information below. Check only one box.
- I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.
  - I am the identified purchaser, and I certify that the following percentage, \_\_\_\_\_ %, of all of the purchases that I make from this seller are for resale.

## Step 5: Purchaser's signature

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

\_\_\_\_\_  
Purchaser's signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**Note:** It is the seller's responsibility to verify that the purchaser's Illinois account ID or Illinois resale number is valid and active. You can confirm this by visiting our web site at [tax.illinois.gov](http://tax.illinois.gov) and using the Verify a Registered Business tool.

## General information

### When is a Certificate of Resale required?

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

### Who keeps the Certificate of Resale?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property.

**Do not** mail the certificate to us.

### Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an Illinois account ID number, an Illinois resale number, or a certification of resale to an out-of-state purchaser.

**Note:** A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

## When is a blanket certificate of resale used?

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

## Specific instructions

### Step 1: Identify the seller

**Lines 1 and 2** Write the seller's name and mailing address.

### Step 2: Identify the purchaser

**Lines 3 and 4** Write the purchaser's name and mailing address.

**Line 5** Check the statement that applies to the purchaser's business, and provide any additional requested information.

**Note:** A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

### Step 3: Describe the property

**Line 6** On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

### Step 4: Complete for blanket certificates

**Line 7** The purchaser must check the statement that applies, and provide any additional requested information.

### Step 5: Purchaser's signature

The purchaser must sign and date the form.



## Terms and Conditions

The undersigned agrees to abide by the terms and conditions set by Alexa Consumer Products, Inc. at all times and to notify Alexa Consumer Products, Inc. any change of ownership, name or address change. Applicant guarantees the accuracy of the information provided in this application and any other material submitted with this application. This information will be held with the strictest confidence. Alexa Consumer Products, Inc. reserves the rights to cancel this agreement at any time with out notice. Alexa Consumer Products, Inc. is not responsible for any products or loss after the agreement is terminanted.

**Sales and Promotion** - Dealer agrees to promote and sell the Products through a quality advertising and promotion program which is designed to promote the high quality and sophistication of the Products. Dealer agrees to utilize any promotional materials prepared by Alexa Consumer Products, Inc. as part of its promotion program. Dealer agrees to afford the Products at least as much effort as is extended for competitive products in terms of promotion, display, sales and service.

**Consumer Relations** – Dealer agrees to conduct its operations at all times in such a manner so as to promote good consumer relations. Dealer agrees to properly represent the Products and not make directly or indirectly, any false, misleading, or disparaging representations, including advertisement, to any consumer or other person in regards to Alexa Consumer Products, Inc. or the Products.

**Product Service** – Dealer shall use its best efforts to help its customers arrange for the performance of warranty and service repairs of all Products sold by Dealer by promptly referring the customer to submit a ticket though our 24/7 phone support line or our Online support service and accurately answering all customer inquiries concerning the Products (whether related to operation, repair or otherwise). Dealer agrees that it will not make any representation or warranty to any person or entity concerning any of the products other than as provided in Alexa Consumer Products, Inc. current warranty or service contract. Dealer further agrees to indemnify and hold Alexa Consumer Products, Inc. harmless from all liabilities, expense and claims, including Attorney's fees arising from any representation other than as limited above in this paragraph or from Dealer's failure otherwise to comply with the terms of Alexa Consumer Products, Inc. current warranty or service contract.

**Warranty Service** – Alexa Consumer Products, Inc. agrees to provide warranty service for the Products in accordance with the specific warranty with each product.

**Compliance and Laws** – Dealer agrees to conduct and maintain at all times its operations in strict compliance with all applicable Federal and State Laws and regulations, FTC consent orders, county and city ordinances and regulations and any other applicable law, regulation or ordinance. Dealer agrees not to engage in any unfair trade practices. Dealer shall indemnify and hold Alexa Consumer Products, Inc. harmless from the cost or liability including Attorney's fees as may be incurred by Alexa Consumer Products, Inc. that may result from a violation of this paragraph.

**Returns**- Dealer shall not return any products for credit or replacement without prior written authorization from Alexa Consumer Products, Inc. , and Alexa Consumer Products, Inc. assumes no responsibility for unauthorized returns. Alexa Consumer Products, Inc. has the right to impose a restocking charge of 20% of the price of any merchandise returned to Alexa Consumer Products, Inc.

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Signature

Date